

# Public Document Pack

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CLC Development Team  
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PO19 1RQ



28 January 2019

**A meeting of the South Chichester County Local Committee will be held at 7.00 pm on Tuesday, 5 February 2019 at Committee Room 3, County Hall, Chichester, PO19 1RQ**

**Tony Kershaw**  
Director of Law and Assurance

## Your local County Councillors



**Jamie Fitzjohn**  
Chichester South



**Louise Goldsmith**  
Chichester West



**Jeremy Hunt**  
Chichester North



**Pieter Montyn**  
The Witterings



**Simon Oakley**  
Chichester East



**Viral Parikh**  
Bourne



**Carol Purnell**  
Selsey

## Invite you to come along to the South Chichester County Local Committee

County Local Committees consider a range of issues concerning the local area, and where relevant make decisions. It is a meeting in public and has a regular 'talk with us' item where the public can ask questions of their local elected representatives.

### Agenda

**6.15pm to 6.45pm**

**You are invited to attend an event, prior to the Meeting, to speak to representatives from the Sussex Community NHS Foundation Trust on the aims and impact of the Local Community Networks which were originally presented at the 12 June Committee meeting.**

7.00 pm 1. **Welcome and Introductions**

Members of the South Chichester County Local Committee are Jamie Fitzjohn, Louise Goldsmith, Jeremy Hunt, Pieter Montyn, Simon Oakley, Viral Parikh and Carol Purnell.

- 7.02 pm 2. **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt contact Democratic Services before the meeting.
- It is recorded in the register of interests that:
- Mr Fitzjonn is a Substitute Member of the Chichester Harbour Conservancy
  - Ms Goldsmith is a Board Member of the Chichester Harbour Conservancy
  - Mr Hunt is a member of the Chichester Harbour Conservancy, Goodwood Aerodrome Consultative Committee and the Goodwood Motor Circuit Consultative Committee
  - Mr Montyn is a member of the Chichester Harbour Conservancy
  - Mr Oakley is a member of Chichester District Council and Tangmere Parish Council
  - Mrs Purnell is a member of Selsey Town Council and Chichester District Council.
- These interests only need to be declared at the meeting if there is an agenda item to which they relate.
- 7.03 pm 3. **Minutes** (Pages 5 - 12)
- To confirm the minutes of the meeting of the Committee held on 30 October 2018 (cream paper).
- 7.05 pm 4. **Urgent Matters**
- Items not on the agenda that the Chairman of the meeting is of the opinion should be considered as a matter of urgency because of special circumstances.
- 7.05 pm 5. **Progress Statement** (Pages 13 - 14)
- The document contains brief updates on statements of progress made on issues raised at previous meetings. The Committee is asked to note the document.
- 7.10 pm 6. **Chichester Growth Programme**
- The Committee to receive a presentation on the Chichester Growth Programme.
- 7.35 pm 7. **Road Space Audit**
- The Committee to receive an update on the Road Space Audit.

8.00 pm 8. **Parking Charges for evening and weekend Public Parking at County Hall, West Street, The Record Office, Orchard Street Chichester - Consultation response consideration**

The Committee will consider a summary of the responses following the consultation period for the 'Parking Charges for evening and weekend Public Parking at County Hall, West Street, The Record Office, Orchard Street Chichester' decision that was made at the 30 October 2018 meeting.

The consultation period ends on 31 January 2019.

If necessary, the Committee will make a decision on the implementation of the proposals.

8.25 pm 9. **Talk With Us Open Forum**

To invite questions from the public present at the meeting on subjects other than those on the agenda. The Committee would encourage members of the public with more complex issues to submit their question before the meeting to allow a substantive answer to be given.

8.50 pm 10. **Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (SC10(18/19))**  
(Pages 15 - 22)

Report by Director of Education and Skills.

The Committee are asked to approve the nomination of Authority School Governor as set out in the report.

8.52 pm 11. **Community Initiative Funding (SC11(18/19))** (Pages 23 - 30)

Report by the Director of Law and Assurance.

The report summarises the Community Initiative Funding applications received via The West Sussex Crowd. The Committee is invited to consider the applications and pledge funding if appropriate.

8.57 pm 12. **Items for Future Meetings**

- Growth Deal Updates
- Road Space Audit
- Highway Works Programme
- Operation Watershed

9.00 pm 13. **Report of Urgent Action**

The Committee is asked to note that the Director of Law and Assurance, in consultation with the Chairman of the South Chichester County Local Committee and the Chairman of the

Performance and Finance Select Committee, has used his delegated powers under Standing Order 3.45 to approve the following CIF Application:

282/SC- Dancing Together, £500 towards a programme of dance workshops for a group of disabled and non-disabled children.

Background Papers

[Letters from the Director of Law and Assurance to the Chairman of the South Chichester County Local Committee and the Chairman of the Performance and Finance Select Committee dated 14 December 2018 which were published as part of decision SC9\(18/19\)](#)

Contact: Adam Chisnall, 033 022 28314

9.00 pm 14. **Date of Next Meeting**

The next meeting of the Committee will take place at 7.00 pm on Tuesday 18 June 2019 in Committee Room 3, County Hall, West Street, Chichester, PO19 1RQ.

Members wishing to place an item on the agenda should notify Adam Chisnall via email: adam.chisnall@westsussex.gov.uk or phone on 033 022 28314.

**To: All members of the South Chichester County Local Committee**

**Filming and use of social media**

During this meeting the public are allowed to film the Committee or use social media, providing it does not disrupt the meeting. You are encouraged to let officers know in advance if you wish to film. Mobile devices should be switched to silent for the duration of the meeting.

## **South Chichester County Local Committee**

30 October 2018 – At a meeting of the Committee at 7.00 pm held at Committee Room 3, County Hall, Chichester, PO19 1RQ.

Present:

Mr S J Oakley (Chairman) (Chichester East;), Mrs Purnell (Selsey;), Mr Fitzjohn (Chichester South;), Ms Goldsmith (Chichester West;), Mr Hunt (Chichester North;), Mr Montyn (The Witterings;) and Mr Parikh (Bourne;)

Officers in attendance: Adam Chisnall (Democratic Services Officer), Chris Dye (Area Highways Manager), Peter Lawrence (Partnerships Area Manager (South)), Nick Burrell (Senior Advisory (CLCs/Local Member Working)) and Mike O'Horan (Corporate Accommodation Lead)

### **16. Welcome and Introductions**

16.1 The Chairman welcomed everyone to the meeting. Members and Officers introduced themselves.

### **17. Declarations of Interest**

17.1 Mr Fitzjohn declared a personal interest as a Board Member of the Chichester Conservation Area Advisory Committee in relation to the 'Parking Charges for evening and weekend Public Parking at County Hall, West Street and The Record Office, Orchard Street' agenda item.

17.2 Ms Goldsmith declared a personal interest as a resident of Itchenor in relation to the 'West Wittering - Chapel Lane & Acre Street - Experimental Traffic Regulation Order' agenda item.

17.3 Members noted the list of their relevant interests on the agenda.

### **18. Minutes**

18.1 Resolved – that the minutes of the meeting held on 12 June 2018 be approved as a correct record and signed by the Chairman.

### **19. Urgent Matters**

19.1 The committee agreed to include an additional nomination for an appointment of Local Authority Governor that had been received after the papers had been dispatched:-

- **Chichester Nursery School**  
Mrs Sophie Elsdon for a four year term

### **20. Progress Statement**

20.1 The Committee considered the progress statement on matters arising from previous meetings (copy appended to the signed minutes).

20.2 The Chairman introduced the report which gave updates on issues raised at the 12 June 2018 meeting.

20.3 Mr Fitzjohn reported that conversations were still taking place regarding the Hornet pedestrian crossing and the issue was still ongoing.

20.4 Resolved – That the Committee notes the progress statement.

## 21. **Talk With Us Open Forum**

21.1 The Chairman introduced the item and advised that the open forum was an opportunity for comments and questions to be raised on items not already on the agenda, and over which the County Council has jurisdiction. The following issues were raised and responses made.

- 2 questions had been submitted in advance on A27 progress / Build a Better A27 (BABA27) membership. - *Nick Burrell explained the current progress and how Chichester District Council's (CDC) work on local plan improvements were separate from the main BABA27 progress. CDC were a stakeholder within the BABA27 group so the works would not overlap or be a waste of resources when considered against the proposed future A27 works. Feedback from Highways England was expected late autumn which would be shared with residents and the BABA27 group. The next stage would look to see if any stakeholders had been missed for future engagement.*
- Query if the recent government budget announcement for highway strategic investment would assist with A27 improvements. - *Ms Goldsmith explained that the outcome of the budget was still being digested. Criteria for this would be looked at to understand the bid process.*
- A question on Velo South had been submitted in advance asking for post event details on costs, timetables, legal challenge, etc. - *Nick Burrell reported that the legal challenge had now been dropped. The review of the event could now be progressed. The County Council were committed to consult with residents before a decision on support was given to another Velo South, or similar event. Ms Goldsmith praised the meeting that had previously taken place by Westhampnett Parish Council, and hoped to use this model again for future engagement meetings. Mr Oakley reported that the Environment, Communities and Fire Select Committee would be looking at this.*
- Query from a Funtington Parish Councillor asking how groups were selected to join BABA27 and Velo discussions. - *Nick Burrell explained that Parish Councils were approached first. Ms Goldsmith proposed that a change in Funtington Parish Clerk may be linked to the missing invitation. Mr Oakley reminded Parish Councils that it was important that they passed on change of email contacts to upper tier authorities. Nick Burrell resolved to look into the processes in place for group engagement.*

- A resident reported that they had submitted a petition in support of the King George Gardens Traffic Regulation Order (TRO) which would be considered later on the agenda.
- Query linked to public picking up litter on bridlepaths and being informed that it was commercial waste and not eligible for CDC collection. – *Mr Parikh resolved to raise this issue with the Cabinet Member for Environment.*
- Query on the restoration of bus routes. – *Mr Parikh reported that the new Cabinet Member for Highways and Infrastructure was looking into this. Mr Fitzjohn reported that the Task and Finish Group report was due for publication on 20 November.*
- Concerns raised over funding cuts impacting the homeless. – *Ms Goldsmith reported that everyone was concerned about homelessness. A saving of £145m over the next 3 years required difficult decisions. The Cabinet Member for Adults and Health had given contract extensions until September. No decision had currently been made. A positive of the current discussion was that the charities had got together to form a consortium to work together. The County Council would try to make the best decision which would be reviewed by the Health and Adult Social Care Select Committee.*
- A Boxgrove Parish Councillor thanked officers Chris Dye and Mike Dare (Highways); and Mr Hunt for their support with a traffic calming group.

## 22. **West Wittering - Chapel Lane & Acre Street - Experimental Traffic Regulation Order**

22.1 The committee considered a report by the Area Highway Manager (copy appended to the signed minutes).

22.2 Chris Dye introduced the report and explained that options were being considered to improve the traffic flow to and from the West Wittering Beach car park. An experimental Traffic Regulation Order (TRO) was being proposed which would include part time closures on roads to allow resident and emergency access to be maintained.

22.3 James Crespi, West Wittering Estate (WWE), gave a presentation to the Committee to outline the actions that had already been taken by WWE to facilitate the high numbers of visitors (copy appended to the signed minutes).

22.4 Maps were shown which outlined how the proposals would facilitate traffic when in operation.

22.5 Mr Montyn, as the local member, confirmed that he had been involved in the discussion on this and gave his support to the proposals.

22.6 Chris Dye explained that the report was being presented to the Committee to seek their views. Timescales for implementation may also require a decision to be made outside of the Committee cycle.

22.7 The results of the TRO would be carefully monitored for the impact. If the results were found to be negative, the TRO would be stopped.

22.8 The Committee made comments including those that follow.

- The Committee welcomed people coming to West Sussex and felt that other beaches should be promoted. – *James Crespi agreed that spreading the demand would be good for the local area and beach preservation.*
- Asked if the TRO would be put into operation during New Year's Day. – *James Crespi explained that parking had previously been a problem for New Year's Day owing to birds being in the field. This field would now be available for parking. The intention of the TRO would be for the warm weather periods.*
- Noted the gaps in the traffic on the presentation and asked if drivers were encouraged to close the gaps. – *James Crespi confirmed that this was encouraged.*
- Queried why the left turn into Piggery Hall Lane was not included in the proposals. – *Chris Dye explained that there would be cost implications to include this additional restriction. It was also felt that Piggery Hall Lane was a 2 lane road which could take the load. The expectation was that traffic would remain on the B road.*
- Asked what alternative transport methods had been considered. – *James Crespi reported that a version of 'Boris Bikes' had been considered, but it was felt that bicycles were not appropriate for people visiting the beach. WWE could not afford the costs that would allow a park and ride service. Members commented that visitors to the beach can come from a long way and so bicycles were not appropriate.*

22.9 Resolved – That the Committee supports the principle of the experimental Traffic Regulation Order and asks Officers and West Wittering Estate to continue the work.

23. **Parking Charges for evening and weekend Public Parking at County Hall, West Street and The Record Office, Orchard Street (SC05(18/19))**

23.1 The committee considered a report by the Executive Director Economy, Infrastructure & Environment and Director of Highways & Transport (copy appended to the signed minutes).

23.2 Mike O'Horan, Corporate Accommodation Lead, introduced the report and explained the proposals to use County Hall and Orchard Street car parks for pay and display parking.

23.3 The Committee made comments including those that follow.

- Asked if public attendance at County Local Committees would be exempt from parking charges. – *Mike O'Horan reported that attendance at County Council events would be free.*
- Highlighted the concerns raised by Chichester Business Improvement District (BID) about the impact on the vitality of the city and cathedral worshippers on Sunday. – *Mike O'Horan explained that the next step would be for the proposal to go out for*



*public consultation. Staff and parking forums had already been consulted.*

23.4 A member of the public queried if non County Council groups using County Hall would be charged. – *Mike O’Horan reported that this was a small number of users that would be required to pay for parking. The users would continue to be able to use the County Hall rooms for free.*

23.5 Resolved – That the South Chichester County Local Committee agrees to instruct the Director of Law & Assurance to advertise the Traffic Regulation Order (TRO) to enable the parking charges as detailed in the report to be introduced and, in the absence of any objection, to bring the TRO into operation.

## 24. **Chichester 20mph Speed Limits**

24.1 The committee considered a paper looking at the effects of the 20mph speed limit that was introduced in Chichester in 2013 (copy appended to the signed minutes).

24.2 Chris Dye introduced the report and asked the committee for their comments.

24.3 The Committee made comments including those that follow.

- Noted the 1.7mph reduction average and queried the cost for implementation and monitoring. – *Peter Lawrence confirmed that the scheme had been funded from Section 106. The monitoring had been requested by the Committee when the original scheme had been introduced. The Committee felt that it would not be necessary to continue monitoring the impact.*
- Commented on speeding campaigns undertaken in Westgate to reduce speeds and felt that additional community support was required to successfully reduce speeds. Speed indicator devices (SIDs) and police enforcement were also effective.
- Felt that specific areas could be considered in the future if residents make contact with the committee.
- Commented that there was not a large impact on the level of accidents reported.
- Agreed that the report should be used as evidence when similar schemes were considered.
- Queried how the data would be used. – *Peter Lawrence reported that the scheme was a case study for the impact of 20mph schemes. The data would be included in a national study. The committee proposed that the national study should be considered at the Environment, Communities and Fire Select Committee.*

24.4 Resolved – That the committee note the report and will bear the results in mind for future 20mph scheme requests. The committee would also await the results of the national feedback at the Environment, Communities and Fire Select Committee.

## 25. **Prioritisation of Traffic Regulation Orders 2018/19 SC06(18/19)**

25.1 The committee considered a report by the Director of Highways & Transport and the Head of Highway Operations (copy appended to the signed minutes).

25.2 Chris Dye introduced the report which showed the community requests that had been received. The Committee were asked to recommend the two highest scoring Traffic Regulation Orders (TROs) for design and advertisement.

25.3 The Chairman reported that a 100 signature petition had been submitted in support for the King George Gardens TRO.

25.4 The Committee made comments including those that follow.

- Requested clarity over the costs of implementation. – *Chris Dye explained that implementation costs added £7,500 so each scheme cost approximately £10,000. A separate £7,000 was charged to developers for administration costs.*
- The Committee noted the support for the King George Gardens TRO.
- Commented on the Clay Lane application rejection and the varied speeds for this road. – *Chris Dye explained that the TRO did not meet policy but resolved to investigate and provide feedback.*
- Discussed the Whitehouse Farm development and the impact that this would have on traffic. – *Chris Dye explained that works could be picked up as part of the development and resolved to investigate.*
- Discussed the Cawley Road application and noted that whilst the issue was of high importance to the resident involved, the score was low as there was no wider community benefit. – *Chris Dye resolved to look into the issue and see if there was alternative ways to assist the resident.*
- Queried how the scoring system worked. – *Chris Dye explained that the scoring looked at elements such safety, stakeholder support, etc.*

25.5 The Chairman asked if the local members gave support to the TROs in their area. – *Mr Montyn gave support to the B2179 TRO and Mr Hunt gave support to the King George Gardens TRO. A King George Gardens resident confirmed that the TRO was also supported by the City Council.*

25.6 Resolved – That the South Chichester County Local Committee agrees to progress the two highest TROs from the list attached at Appendix A

- B2179 Chichester Road – Speed Limit
- King George Gardens – Parking Issue

## 26. **Community Highway Schemes**

26.1 The committee considered an information report by the Director of Highways and Transport (copy appended to the signed minutes).

26.2 Chris Dye introduced the report and explained that the Boxgrove scheme had been successful. The application for Fishbourne had been unsuccessful and Chris Dye would be working with the parish council to consider an amended application next year.

26.3 The Committee made comments including those that follow.

- Sought an update on the Westhampnett Cycleway scheme. – *Chris Dye explained this scheme was being delivered at the developers expense.*
- Thanked Chris Dye for his work on the Fishbourne scheme. – *Chris Dye reported that the moderation panel had not supported the application and that he would look into this.*
- Thanked Chris Dye for this work on the Boxgrive scheme. – *Chris Dye reported that there had been good community effort for the scheme.*

26.4 Resolved – That the Committee notes the update.

**27. Community Initiative Funding (SC07(18/19))**

27.1 The Committee considered a report by the Director of Law and Assurance (copy appended to the signed minutes).

27.2 Resolved - That the following awards be made:

- **253/SC** – Chichester Forest Schools CIC, Space to Breathe, up to £1,500 towards equipment for the program.
- **274/SC** – The Life Adventure, Selsey Sea Bathing Society, up to £600 towards cost of website development and hosting, paid social media advertising and producing flyers.

**28. Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies (SC08(18/19))**

28.1 The Committee considered a report by the Executive Director of Children, Adults, Health & Education and the Head of School Effectiveness (copy appended to the signed minutes).

28.2 Resolved – That the following nominations for appointments under the 2012 Regulations be approved:

- **The March C. E. Primary School**  
Mr Rod Hague for a four year term
- **Chichester Nursery School**  
Mrs Sophie Elsdon for a four year term

**29. Items for Future Meetings**

29.1 The Chairman referred the members to the list of items that were proposed for the next meeting.

30. **Date of Next Meeting**

30.1 The Committee noted that its next scheduled meeting would take place on 5 February 2019 in Committee Room 3 at County Hall, Chichester.

Chairman

The meeting closed at 9.02 pm

## South Chichester County Local Committee

5 February 2019

### Progress Statement

Date & Minute No.	Subject /Agenda	Action / Progress	Contact:
30 October Minute 20.3	<b>Hornet Traffic Lights</b>	The Committee discussed the Hornet Traffic Lights	Chris Dye
February Update	Following on from the previous progress update in October the County Council, in its capacity as the Highway Authority, currently has no plan to relocate the signalised pedestrian crossing on The Hornet, Chichester. There are a number of ongoing internal conversations to discuss the legal position surrounding the planning permission process, and how this relates to the County Council's remit as the Highway Authority. Once the discussions have been concluded a further update will be provided to the Committee.		
30 October Minute 25.4 3 <sup>rd</sup> bullet	<b>Prioritisation of Traffic Regulation Orders (TRO)</b>	Chris Dye resolved to investigate the Clay Lane application and provide feedback.	Chris Dye
February Update	<p>Chris Dye has reviewed the original assessment undertaken and has confirmed to Louise Goldsmith that the reason that the Parish Council's TRO proposals did not meet the County Council's Speed Limit Policy was due to not meeting the route assessment criteria, principally the lack of frontage development and the carriageway characteristics.</p> <p>Louise Goldsmith referenced a number of developments that have or are due to take place along Clay Lane and Chris Dye confirmed that if a material change occurred to route characteristics in the future, enough so that it would meet Speed Limit Policy criteria, officers could consider a new TRO application from the community in the future.</p>		
30 October Minute 25.4 5 <sup>th</sup> bullet	<b>Prioritisation of Traffic Regulation Orders (TRO)</b>	Chris Dye resolved to look into the parking issue at Cawley Road to see if there were alternative ways to assist.	Chris Dye
February Update	<p>Officers have visited Cawley Road and are unable to propose any further actions from a highways perspective.</p> <p>Although it is apparent that the applicant has undertaken recent works to the private gated entrance serving the property, it is felt that further modifications to this could resolve the isolated access issue being experienced.</p>		

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**South Chichester County Local Committee****5 February 2019****Nominations for Local Authority Governors to Maintained Schools and Academy Governing Bodies****Report by Director of Education & Skills****Ref:  
SC10 (18/19)****Key Decision:  
No****Part I****Electoral  
Divisions: All in  
CLC Area****Executive Summary**

The County Local Committee (CLC) duty regarding school governance is to stimulate interest and commitment to the governance of maintained schools and academies in the area and to identify and nominate suitable persons to serve as school governors on behalf of the County Council.

This report asks the Committee to make nominations of Local Authority Governors as outlined below.

**Recommendation**

That the nomination for appointment of Local Authority Governor set out in Appendix A, be approved.

**Proposal****1. Background and Context**

- 1.1 The function of the nomination of school governors to maintained schools and academies is delegated to County Local Committees (CLCs) because it enables local county councillors to maintain a valuable link with the schools and helps promote to the wider public the important role of school governors.
- 1.2 Local authority governors are nominated by the local authority but appointed by the governing body. The CLC can nominate any eligible person as a local authority governor, but it is for the governing body to decide whether their nominee has the skills to contribute to the effective governance and success of the school and meets any other eligibility criteria they have set. The duty of the CLC is therefore to identify and nominate suitable persons to serve as school governors for maintained schools and academies on behalf of the County Council. The CLC, as representatives of the local authority, should make every effort to understand the governing body's requirements and identify and nominate suitable candidates. Without a CLC nomination a school is not able to appoint a Local Authority Governor.

- 1.3 CLCs' delegated powers include the ability to appoint Authority, Community and Parent Governors to temporary governing bodies. Further changes are expected in due course in relation to temporary governing bodies.
- 1.4 CLCs also have the function to make nominations for the County Council to governing bodies of academies in accordance with either the funding agreement with the relevant government department or instrument of governance, as appropriate.

## **2. Nominations for Local Authority Governors**

- 2.1 All county councillors are entitled to nominate for any school, although normal practice has dictated that the local county councillor's nomination can take precedence. County councillors should aim to familiarise themselves with the schools in their local area and are advised to consult the chairman of governors and/or head teacher concerning any local authority governing body vacancies.
- 2.2 The role of a governor can be complex as specific actions or ways of operating will vary depending on the type of school, its individual ethos and current circumstances. Governors provide the strategic leadership for schools alongside the head teacher. They should look to provide support and challenge for the school. Experience gained through a range of activities e.g. work, voluntary service or family life, where relevant, should be given equal consideration.
- 2.3 The 2012 Regulations (as amended) require that any newly-appointed governor has, in the opinion of the person making the appointment, 'the skills required to contribute to the effective governance and success of the school'. This could include specific skills such as an ability to understand data or finances as well as general capabilities such as the capacity and willingness to learn.
- 2.4 The following criteria are in place for the nominations of local authority governors:
  - i) governors are nominated on the basis of suitability and not in accordance with political party affiliations,
  - ii) applicants will not normally be nominated as local authority governors at a school if they are the husband, wife or partner of a permanent member of staff at that school,
  - iii) where the local authority appoints additional members to the governing body of a school identified by Ofsted as having serious weaknesses or requiring special measures, such governors will be appointed by the relevant Cabinet Member on the nomination of the relevant Executive Director since it is usually advantageous to bring in experienced governors from other areas



iv) if a county councillor is appointed as a local authority governor, and either does not stand for re-election or does not retain the seat during the quadrennial County Council elections, his/her term of office will automatically end on 31 August next following the elections. A county councillor, who resigns his /her seat on the Council, will within 4 months of his/her resignation cease to be a local authority governor. In either case, he/she is, of course, eligible for re-appointment if nominated by a county councillor.

2.5 If there are more applications than vacancies this will be made clear in Appendix A. Any discussion of the relevant merits of the candidates will be discussed in Part II of an agenda, in the absence of the press and public. This should then not discourage any potential candidates from applying, knowing that any discussion of their application will occur in private session.

### **3. Reappointments**

3.1 Details of local authority governors seeking nomination for reappointment are forwarded to the governing body chairman and to the local county councillor. These nominations automatically progress to the next CLC meeting for decision unless an objection is received from a member by the given closing date. The governing body would be asked for comments on the nomination, and an objection may be lodged on the grounds of poor attendance.

### **4. Current Vacancies**

4.1 The current vacancies in the CLC area are detailed in Appendix B.

4.2 Information about the role of school governors is available on the County Council website via this link:

<https://www.westsussex.gov.uk/education-children-and-families/schools-and-colleges/information-for-governors/>

### **5. Proposal**

5.1 That the Committee makes the nomination (s) of Governors as set out in the recommendation above and Appendix A.

### **6. Resources**

6.1 There are no resource implications arising from this decision as it is a nomination to a governing body.

### **Factors taken into account**

### **7. Consultation**

- 7.1 Local county councillors, head teachers and chairmen of governors have been consulted on all applications received. It is assumed that all are in support unless objections are received by Governor Services and/or the local county councillor.

**8. Risk Management Implications**

- 8.1 There may be a risk that on-going vacancies on a school governing body above a level of 25% will weaken its effectiveness.

**9. Other Options Considered**

- 9.1 County Councillors can decide not to make a nomination to a governing body. They may defer an application if they require further information or consultation to enable them to come to a decision.

**10. Equality Duty.**

- 10.1 The Equality Duty does not need to be addressed as it is a decision making an appointment or nomination to a governing body.

**11. Social Value**

- 11.1 None

**12. Crime and Disorder Act Implications**

- 12.1 None

**13. Human Rights Implications**

- 13.1 None

**Paul Wagstaff  
Director of Education & Skills**

Contact: Governor Services Administrator  
033 022 28887

**Appendices**

Appendix A: Local Authority Governors - Appointments, Reappointments  
or Nominations  
Appendix B: Current Vacancy List

**Background Papers:**

None

## **Local Authority Governors - Nominations Under the 2012 Regulations**

### **Maintained Schools**

Nominations for Appointment:

#### **Chidham Parochial Primary School**

Mrs Helen Magri for a four year term

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Authority Governor Vacancies for South Chichester County Local Committee Area

<b>School</b>	<b>Division</b>	<b>Division Member</b>	<b>Vacant From</b>	<b>Current Status</b>	<b>Chairman</b>	<b>Head</b>
The March CE Primary	Chichester North	Jeremy Hunt		Outstanding	John Proctor	Nicola Metcalfe
Singleton CE Primary	Chichester North	Jeremy Hunt	19/10/2016	Outstanding	Janet Holt	Chris Todd

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**South Chichester County Local Committee****Community Initiative Funding****5 February 2019****Report by Director of Law and Assurance**

<b>Ref:</b> <b>SC11(18/19)</b>
<b>Key Decision:</b> <b>No</b>
<b>Part I</b>
<b>Electoral Divisions:</b> <b>All in South</b> <b>Chichester CLC Area</b>

**Recommendation**

- i) That the Committee considers the pitches made to the Community Initiative Funding as set out in Appendix A and pledge funding accordingly.

**Proposal****1. Background and Context**

- 1.1 The Community Initiative Fund (CIF) is a County Local Committee (CLC) administered fund that provides assistance to local community projects. Bids should show evidence of projects which can demonstrate community backing, make a positive impact on people's wellbeing and support [The West Sussex Plan](#).
- 1.2 The terms and conditions, eligibility criteria and overall aim of the CIF have been agreed by all CLC Chairmen and these can be found on the County Local Committee pages of the West Sussex County Council website using the following link
- [http://www.westsussex.gov.uk/your\\_council/meetings\\_and\\_decision-making/county\\_local\\_committees/community\\_initiative\\_funding.aspx](http://www.westsussex.gov.uk/your_council/meetings_and_decision-making/county_local_committees/community_initiative_funding.aspx)
- 1.3 For projects to be considered for funding they must upload their project idea to the West Sussex Crowd ([www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)) funding platform and pitch to the Community Initiative fund.

**2. Proposal**

- 2.1 That the Committee considers the pitches to the Community Initiative Funding as set out in Appendix A.
- 2.2 Pledges can be considered in the preparation and fundraising stage. When considering pitches in the preparation stage, decisions are subject to the applicant receiving full verification from locality and starting fundraising by the end of the financial year.

### **3. Resources**

3.1 For the 2018/19 financial year, South Chichester CLC had a total of £33,018.96 for allocation, of this £27,918.96 is still available for allocation. Details of awards made in the current and previous financial year are included in Appendix B.

3.2 There are five pitches for consideration by the Committee.

One pitch is in fundraising stage with a total project cost of £11,066.00.  
One pitch is in fundraising stage with a total project cost of £841.00.  
One pitch is in preparation stage with a total project cost of £191.00.  
One pitch is in preparation stage with a total project cost of £6,374.00  
One pitch is in preparation stage with a total project cost of £12,173.00.

These are outlined in Appendix A and can also be viewed at:  
[www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

CIF is intended for applications up to £5,000.

### **Factors taken into account**

#### **4. Consultation**

4.1 Before a project can be added to the West Sussex Crowd it must be eligible for the [Spacehive](#) platform, and then before beginning crowd funding must be verified by [Locality](#). This involves inspecting the project to make sure it's viable and legitimate. The Democratic Services Officer, in consultation with the local County Councillor, will preview all projects that have then gone on to pitch to the Community Initiative Fund to ensure they meet the criteria.

4.2 District and Borough Council colleagues are consulted on whether applicants have applied to any funds they administer. In addition, some CLCs have CIF Sub Groups that preview pitches and make recommendations to the CLC.

#### **5. Risk Management Implications**

5.1 There is a risk in allocating any funding that the applicant will not spend some or all of it or that it might be spent inappropriately. Therefore the terms and conditions associated with CIF provide for the County Council to request the return of funds.

5.2 Projects that do not reach 95% of their funding target on The West Sussex Crowd within their project timescales, will not receive any funds. Any pledges made to unsuccessful projects will therefore be returned to the CLC CIF allocation and be detailed in Appendix B.

#### **6. Other Options Considered**

6.1 The Committee do have the option to defer or decline pitches but must give valid reasons for doing so. If they defer a project they need to take into



account the timescales for the project and whether a deferral would allow the CLC to pitch at the following meeting.

## **7. Equality Duty**

- 7.1 Democratic Services Officers consider the outcome intentions for each pitch. It is considered that for the following pitches, the intended outcomes would:
- advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
  - foster good relations between people who share a protected characteristic and people who do not share it.
- 7.2 The CLC in considering any pitch should be alert to the need to consider any equality implications arising from the bid or the way the money is to be used if any are indicated in the information provided.

## **8. Social Value**

- 8.1 The Community Initiative Fund's eligibility criteria requires applicants to explain how their project will support one or more of the County Council's priorities as set out in [The West Sussex Plan](#).

## **9. Crime and Disorder Act Implications**

- 9.1 The applications for decision contain projects that will positively benefit the community and contribute toward the County Council's obligations to reduce crime and disorder and promote public safety in section 17 of the Crime and Disorder Act 1998.

## **10. Human Rights Act Implications**

- 10.1 The County Council's positive obligations under the Human Rights Act have been considered in the preparation of these recommendations but none of significance emerges.

### **Tony Kershaw**

Director of Law and Assurance

**Contact:** Adam Chisnall – 033 022 28314

### **Appendices**

Appendix A – Current pitches for consideration by the Committee

Appendix B - Summary of awards for 2018/19 and 2017/18

**Background Papers:** Pitches are available to view on [www.westsussexcrowd.org.uk](http://www.westsussexcrowd.org.uk)

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### **Current pitches for consideration by the Committee**

The following projects have pitched to the Community Initiative Fund since the last meeting:

Actively Fundraising –

- **297/SC – The Apuldram Centre, Go Gardening, £11,066.00 – Towards purchasing an additional transit van to expand its service within the local area.**  
<https://www.spacehive.com/apuldram>
- **317/SC – Oving Scarecrows, Oving Scarecrow Day 2019, £841.00 – Towards purchasing banners, bunting and a new metal scarecrow made from recycled materials for advertising purposes.**  
<https://www.spacehive.com/oving-scarecrow-day-2019>

In Preparation -

- **310/SC – The Red Box Project Chichester & Midhurst, Little things make big differences, £191.00 – Towards purchasing red boxes and a donation point.**  
<https://www.spacehive.com/little-things-make-big-differences>
- **316/SC – Chichester Community Development Trust, Discover Your Future: Get Girls Going!, £6,374.00 – Towards the cost of venue hire and IT equipment provision.**  
<https://www.spacehive.com/discover-your-future-get-girls-going>
- **321/SC – Embrace Chichester, £12,173.00 – Towards the cost of initial web design and publicity for a new community website proving information about local groups.**  
<https://www.spacehive.com/embracechichester>

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## Summary of awards for 2018/19 and 2017/18

The following applications have received funding during the **2018/19** financial year to date:

Applicant	Summary	Member	Awarded	Feedback
<b>205/SC</b> – Selsey Care Shop	Towards the cost of utilities, phone installation, decorative works and purchase of furniture	Carol Purnell	£2,000.00	<a href="#">Feedback received</a>
<b>209/SC</b> – The Hidden Garden	Towards materials for community garden	Carol Purnell	£1,500.00	No feedback received
<b>220/SC</b> – Grow Chichester Community Garden	Contribution towards garden improvements and public liabilities insurance to support delivery of weekly therapeutic gardening sessions	Jeremy Hunt	£500.00	No feedback received
<b>274/SC</b> – Selsey Sea Bathing Society	Towards cost of website development, social media marketing and producing flyers	Carol Purnell	£600.00	No feedback received
<b>282/SC</b> – Dancing Together	Towards the cost of 4 dance workshops and filmmaking	Jeremy Hunt	£500.00 (Urgent Action)	No feedback received

To note: The following applications received funding but subsequently failed to successfully reach their fundraising target. The funds will be carried over and available for reallocation by the South Chichester CLC.

- 204/SC - UKHarvest, £1,000 – Towards advertising, and purchasing kitchen utensils and other essentials.
- 208/SC - City Angels, £500 – Towards van repairs and maintenance, and restocking consumables.
- 218/SC – HEART (Homeless Empowerment and Relational Transformation), £500 – Towards volunteer recruitment and training, branding and administration.
- 253/SC – Space to Breathe, £1,500 – Towards equipment, materials and publicity costs for outdoors wellbeing program to support teenagers.

The following applications received funding during the **2017/18** financial year:

<b>Applicant</b>	<b>Summary</b>	<b>Awarded</b>	<b>Member</b>	<b>Feedback</b>
1/SC Bracklesham and Witterings Parkrun	Park Run	£1,200.00	Pieter Montyn	
34/SC Donnington Luncheon Club	for the purchase of 2 new ovens	£1,200.00	Jamie Fitzjohn	
55/SC Youth Dream Selsey	towards funding staff oversight	£2000.00	Carol Purnell	
60/SC Chichester Camera Club	towards a new projector	£1800.00	Simon Oakley	Feedback received
61/SC Lifecentre	Towards office equipment to enable Lifecentre's development	£1500.00	Jamie Fitzjohn	
63/SC CYE Sailing	2017/18 Fleet Renewal	£2450.00	Viral Parikh	
122/SC Festival of Chichester	Towards Festival of Chichester 2018 programs	£1,800.00	Jamie Fitzjohn	
135/SC Sussex Clubs for Young People	Towards setting up the Duke of Cornwall award	£830.00	Simon Oakley	
143/SC Chichester Forest Schools	Towards nurturing children project	£2,500.00	Louise Goldsmith	Feedback received
144/SC Chichester Community Development Trust	Towards the community garden	£2,500.00	Jeremy Hunt	
170/SC Lavant Parish Recreational Trust	Towards replacement Toddler area fencing	£2,100.00	Jeremy Hunt	
180/SC Dementia Support	Dementia Support Hub	£2,500.00	Simon Oakley	
182/SC Boxgrove Village Hall	Towards a community defibrillator	£2,454.74	Jeremy Hunt	